

Rules for running a stall at the Pretoria Farmers' Market

Admission

- Agricultural products, food or handmade crafts are allowed a stall per category.
- The Pretoria Farmers' Market reserves the right to place a moratorium on certain products from time to time, even if the product is in the required category.
- We sign no contracts but please let us know if you are no longer going to use your stall so that the stall can be offered to someone else.

The way we work

- You must come and choose a stall on a Saturday one week before you start.
- At the office on site, take a picture of the site plan with your cell phone and go and have a look at the stalls available.
- Then confirm with us in the office the number you have decided on.
- You have until the following Wednesday to make the payment, if no amount is received, we will cancel the hold on the stall number.

Stall fees

Your stall payment is used for site maintenance and is also channelled to TAU SA which has a 100% shareholding in the Pretoria Farmers Market. TAU SA is the oldest agricultural organisation in SA and its mission is to keep farmers sustainable on their land. The prompt payment of your stall fees contributes to this.

- First Saturday's cost is R650 which consists of an entry fee of R400 + stall fee of R250.
- The entry fee of R400 is non-refundable under any circumstances.
- One stall cost R250 per Saturday, two stalls cost R500 per Saturday etc. **Please note that stalls must be paid for even if you are not at the market.**
- Stall fees are payable in advance in the account of the Pretoria Farmers Market

Pretoria Boeremark

FNB

Branch: 250 845

Account number: 6238 3915 629

- Weekly payments must be reflected in the bank account before Saturday.
- Please use your stall number as reference, if you change to another stall please remember to also change the reference on your payment.

Vehicles

- ***No vehicles may move on the trading area between 5:30 and 10:00, you will lose your stand if you do not obey this rule.***

- No vehicles may park on the site except in areas where vehicles are allowed. You will be notified of this.
- When your stall is set up in the morning, please use the parking area on the south side to park your vehicle.

Stalls

- Bring your own tables, chairs and gazebo etc. for your stall.
- Please leave your stand neat and tidy.
- No stalls may be shared.
- No stalls may move without the permission of the market manager.
- Only products for which you have registered may be sold.
- Electricity is not available everywhere on site, if you do get a stall where it is available and you use it, it is payable weekly at either R20 for lights or R50 for other appliances.
- You may not use any electricity without the permission and a prescribed extension cord.
- Generators are only allowed in case of load shedding.
- You must comply with the legal requirements regarding your product, as well as the activities at your stall, eg. if you are cooking with gas have the necessary firefighting items at your stall.
- No stall may place any marketing material in the walkway / driveway during market hours.
- If you make a fire for any reason, the coals must be completely extinguished, and the ash placed in the square concrete containers that are placed on the site.

General

- **If you are not going to be at the market, please let us know by either sending an SMS to 079 987 1025, or an email to ptaboeremark@tlu.co.za.**
- Any disputes or problems should be referred to the market manager and if the problem is not resolved, the matter will be referred to the board.
- Any complaint received from a buyer about your product will be communicated directly to you for your further handling of the complaint with the buyer.

PRETORIA BOEREMARK

Please complete. this form and send by fax 012 804 2014, by email to ptaboeremark@tlu.co.za or bring it to the office (wooden house).

Stall information

NO:

Full names and surname:

Telephone:

Mobile:

Email:

Name of business:

Product (s) you are selling:

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I HEREBY CONFIRM THAT I HAVE READ THE RULES DOCUMENT, UNDERSTAND ITS CONTENT AND THAT I WILL KEEP THE RULES AS EXPRESSED HEREIN.

Signature:

Date: